

MINUTES

RECLAMATION DISTRICT 1007  
Board of Trustees Meeting  
February 8, 2023

**TRUSTEES PRESENT:** Soares, Vieira, Votaw<sup>1</sup>  
**TRUSTEES ABSENT:** None  
**OTHERS PRESENT:** Alexis K. Stevens (District Counsel)  
Joelle Smith (District Secretary)  
Sean Brooks (District Engineer)

The meeting was called to order at 10:11 a.m.

**ROLL CALL**

Roll call was taken and Trustees Soares, Vieira, and Votaw were present when the meeting was called to order.

**1. MINUTES**

**Trustee Soares moved to approve the minutes for August 31, 2022 Regular Board Meeting. Trustee Vieira seconded the motion. The matter was put to a vote and votes were cast as follows:**

**Trustee Soares: YES**  
**Trustee Vieira: YES**  
**Trustee Votaw: ABSTAIN**

**The motion to approve the minutes for the August 31, 2022 Regular Board Meeting was carried.**

**2. COMMUNICATIONS**

The District Secretary reviewed the correspondence received from the Department of Water Resources (DWR) regarding various matters. The District Engineer reported that they are working to address DWR's comments on the District's Five-Year Plan.

---

<sup>1</sup> Trustee Votaw was sworn into office by District Secretary Joelle Smith prior to the meeting being called to order.

### **3. FINANCIAL MATTERS**

The Board reviewed and discussed the Financial Statements and Warrants.

**Trustee Soares moved to approve the Financial Statements and the Warrants. Trustee Vieira seconded the motion. The matter was put to a vote and votes were cast as follows:**

**Trustee Soares: YES  
Trustee Vieira: YES  
Trustee Votaw: YES**

**The motion to approve the Financial Statements and the Warrants was carried.**

### **4. Addition of Item to Agenda**

**Consider and Discuss addition of action item to agenda regarding Approval of Resolution 2023-01 Declaring an Emergency**

Severe storms have brought heavy rain to the area over the last month. The need for the resolution was determined after the agenda had been finalized and required action prior to the Board's next meeting to enable the Board to conduct necessary repairs in anticipation of additional storms and future run-off.

Trustee Soares moved to approve the addition of an action item to the agenda regarding approval of Resolution 2023-01 Declaring an Emergency. Trustee Vieira seconded the motion. The matter was put to a vote and the votes were cast as follows:

**Trustee Soares: YES  
Trustee Vieira: YES  
Trustee Votaw: YES**

The motion to approve the addition of an action item to the agenda regarding approval of Resolution 2023-01 Declaring an Emergency was carried.

### **5. Consider and Discuss Approval of Resolution 2023-01 Declaring an Emergency**

The Board further discussed the need for the emergency declaration in light of the forecasted storms and existing conditions.

Trustee Vieira move to approve Resolution 2023-01 Declaring an Emergency. Trustee Soares seconded the motion. The matter was put to vote and the votes were cast as follows:

**Trustee Soares: YES**  
**Trustee Vieira: YES**  
**Trustee Votaw: YES**

The motion to approve Resolution 2023-01 Declaring an Emergency was carried.

## **6. General Counsel/Engineer Report**

District Counsel reported that she intends to set up a meeting between RD 1007 and RD 2058 to discuss the Paradise Cut Expansion/South Delta Restoration Project and see how the two districts can work together.

The District Engineer reported that the subvention inspection was completed and went well. A claim was submitted for \$245,000. The District Engineer estimates that the District may receive about \$170,000. The District needs to complete the mitigation for the removal of two oak trees.

The District Engineer also reported that he has prepare a map of damages from the December/January storms in anticipation of submitting an application to FEMA for reimbursement. The District Engineer recommends that Sites 6, 7, and 8 be repaired and submitted to FEMA with a request that the funds be received up front. The District should then have three years to complete the repairs.

## **7. OTHER BUSINESS**

The District Secretary reported that she received a call from the District's auditing firm about the Special Districts Financial Transactions Report. The Board directed the District Secretary to work with the auditor to timely submit the report.

## **8. PUBLIC COMMENT**

None.

## **ADJOURNMENT**

There being no further business, Trustee Vieira adjourned the meeting at 11:35 a.m.